

# MINISTRY OF SCIENCE & TECHNOLOGY



## NATIONAL ENGINEERING RESEARCH & DEVELOPMENT CENTRE OF SRI LANKA

### PROCUREMENT NOTICE

## BIDS FOR THE PROVISION OF SECURITY SERVICE FOR THE YEAR 2025

**Bid No. : NERDC/DPC Minor (S)/01(i)/24**

1. The Chairman, Department Procurement Committee on behalf of National Engineering Research & Development Centre of Sri Lanka (NERD Centre of Sri Lanka) will receive sealed bids from security firms registered with the Ministry of Defence for the Provision of Security to the NERD Centre until 2.00 p.m. on **14.02.2025**

#### **Basic Requirements:**

- i. The firm should have registered in the Civil Security Division of the Ministry of Defence for the year 2025. A copy of the valid license obtained from the Ministry of Defence should be sent along with the completed Bidding documents.
  - ii. Only those having minimum three years experience (including 2022, 2023 & 2024) in providing Security Service successfully for large Government Departments, Corporations, Authorities or private organizations are eligible to bid.
  - iii. The Bidders should also conform to the statutory requirements where payments are made to its employees under the Wages Boards Ordinance, EPF and ETF. Past 02 years documentary evidence should be produced with the Bid.
2. Bidding Documents may be collected from the Office of Supplies Officer between 9.30 a.m. and 12.30 p.m and 1.30 p.m. to 3.00 p.m. on normal working days from **24.01.2025 to 13.02.2025** on payment of a non-refundable tender fee of **Rs. 2,300/-** thereon.
  3. Bidders or their authorized representatives will be permitted to be present at the time of opening of bids. Bids will be opened at the office of Director - Finance, NERD Centre immediately after closing of Bids.
  4. Bids should be addressed to the Chairman, Department Procurement Committee, NERD Centre of Sri Lanka, 2P/17B, IDB, Industrial Estate, Ekala, Ja-Ela and should be sent under sealed cover by registered post or dropped in the Tender Box provided at the Office of the Director - Finance, NERD Centre. Envelope enclosing the bid should be marked "**Bid No.: NERDC/DPC Minor (S)/01(i)/24 - Provision of Security Service** and the words: **DO NOT OPEN BEFORE 2.00 p.m. on 14.02.2025** on the left-hand top corner.
  5. Bidding documents will be issued to bidders only on production of documentary evidence proving their eligibility and a letter of request for documents on a business letterhead.
  6. Bidding Documents may be inspected free of charge prior to collection, if desired.

#### **Director General**

**NERD Centre of Sri Lanka**

**2P/17B, IDB, Industrial Estate, Ekala , Ja-Ela.**

**Tel : 011-3500017, 011-2236284 , 011-2236307**

**Fax : 011- 2233153**

**E-mail : supplies@nerdc.lk**